



# WELWYN HATFIELD

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Please ask for:  
Graham Seal

27 October 2017

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL CABINET to be held on Tuesday 7 November 2017 at 7.30 pm in the Council Chamber, Council Offices, The Campus, Welwyn Garden City, Herts, AL8 6AE.

Yours faithfully

Executive Director  
Public Protection, Planning and Governance

## AGENDA PART 1

1. APOLOGIES
2. PUBLIC QUESTION TIME AND PETITIONS

Up to fifteen minutes will be made available for questions from members of the public on issues relating to the work of the Cabinet and to receive any petitions.

3. MINUTES

To confirm as a correct record the Minutes of the meeting held on 3 October 2017 (previously circulated).

4. ACTIONS STATUS REPORT (Pages 7 - 8)

Report of the Executive Director (Public Protection, Planning and Governance) on the status of actions agreed at the last Cabinet meeting.

5. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 15

6. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

7. ITEMS RELATING TO THE BUDGET AND POLICY FRAMEWORK FOR RECOMMENDATION TO THE COUNCIL

To consider the following items:-

(a) Hatfield Town Centre Regeneration - Support from Hertfordshire Local Enterprise Partnership (LEP) (Pages 9 - 14)

Report of the Executive Director (Resources, Environment and Cultural Services) on the outcome of the LEP funding bid and also the next stage of the regeneration project.

(b) Localised Council Tax Support Scheme 2018/19 (Pages 15 - 18)

Report of the Executive Director (Resources, Environment and Cultural Services) on the intention to continue with the same scheme in 2018/19.

(c) Food Hygiene Rating Scheme - Cost Recovery (Pages 19 - 22)

Report of the Executive Director (Public Protection, Planning and Governance) on the fee for requested revisits by food businesses.

8. ITEMS REQUIRING KEY DECISION

To consider the following items for decision in the current Forward Plan:-

(a) Welwyn Garden City Estate Management Scheme (Forward Plan Reference FP783) (Pages 23 - 36)

Report of the Executive Director (Public Protection, Planning and Governance) setting out a recommended way forward for the Estate Management Scheme.

(b) Treasury Management Mid-Year Report 2017/18 (Forward Plan Reference FP811) (Pages 37 - 46)

Report of the Executive Director (Resources, Environment and Cultural Services) providing a mid-year update on the Council's treasury activities.

(c) Cash Collection Services (Forward Plan Reference FP826) (Pages 47 - 48)

Report of the Executive Director (Resources, Environment and Cultural Services) on the award of contract for these services.

9. RECOMMENDATIONS FROM CABINET PANELS AND BOARDS

(a) Cabinet Planning and Parking Panel - 5 October 2017 (Pages 49 - 66)

Self-Build and Custom Housebuilding Register – local eligibility conditions and fee for applicants.

(b) Grants Board - 9 October 2017 (Pages 67 - 70)

Award of Annual Grants – approval of the amounts agreed.

10. REVENUE BUDGET QUARTER 2 MONITORING FOR THE FINANCIAL YEAR 2017/18 (Pages 71 - 100)

Report of the Executive Director (Resources, Environment and Cultural Services) presenting the revenue outturn for quarter 2 of the 2017/18 financial year.

11. CAPITAL BUDGET MONITORING AS AT 30 SEPTEMBER 2017 (PERIOD 6) (Pages 101 - 114)

Report of the Executive Director (Resources, Environment and Cultural Services) presenting capital expenditure and associated capital funding for quarter 2 of the 2017/18 financial year.

12. UNIVERSAL CREDIT (Pages 115 - 120)

Report of the Executive Director (Resources, Environment and Cultural Services) giving an update on new changes to be introduced.

13. COUNCIL TAX SUPPORT - HARDSHIP RELIEF AND DISCRETIONARY HOUSING PAYMENT UPDATE (Pages 121 - 124)

Report of the Executive Director (Resources, Environment and Cultural Services) providing an update on the working of the scheme for quarter 2 of 2017/18.

14. CABINET PLANNING AND PARKING PANEL - APPOINTMENT OF CO-OPTED MEMBERS

To appoint D.Fuller and M.Kandekore, Tenants' Panel representatives, as co-opted (non-voting) members of the Panel.

15. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION:

16. EXCLUSION OF PRESS AND PUBLIC

The Cabinet is asked to resolve:

That under Section 100(A)(2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for Items 17, 18 and 19 on the grounds that they involve the likely disclosure of confidential or exempt information as defined in Section 100(A)(3) and Paragraph 3 (private financial or business information) of Part 1 of Schedule 12A of the said Act (as amended).

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**PART II**

17. ITEMS OF AN EXEMPT NATURE REQUIRING KEY DECISION

To consider the following items of an exempt nature for decision in the current Forward Plan:-

- (a) Council's Affordable Housing Programme - Purchase of Properties From the Registered Provider, Home Group, As Part of Residential Development on the Former Onslow School Site, Hatfield (Forward Plan Reference FP815) (Pages 125 - 132)

Exempt report of the Executive Director (Housing and Communities) on the purchase of additional homes as part of this scheme.

- (b) Land Surveys and Ground Contamination (Forward Plan Reference FP823) (Pages 133 - 136)

Exempt report of the Executive Director (Resources, Environment and Cultural Services) the on a procurement framework for these surveys.

- (c) CCTV Service Provision (Forward Plan Reference FP825) (Pages 137 - 140)

Exempt report of the Executive Director (Housing and Communities) on the award of contract for these services.

18. DIRECT DEBIT MANAGEMENT SYSTEM FOR GARDEN WASTE SERVICE (Pages 141 - 144)

Exempt report of the Executive Director (Resources, Environment and Cultural Services) setting out proposals for introducing a paperless direct debit management system for the collection of income for the garden waste service.

19. ANY OTHER BUSINESS OF A CONFIDENTIAL OR EXEMPT NATURE AT THE DISCRETION OF THE CHAIRMAN

Circulation: Councillors J.Dean (Leader) M.Perkins  
D.Bell B.Sarson  
H.Bromley R.Trigg  
T.Kingsbury

Executive Board  
Press and Public (except Part II Items)

**If you require any further information about this Agenda please contact Graham Seal, Governance Services Unit on 01707 357444 or email – [democracy@welhat.gov.uk](mailto:democracy@welhat.gov.uk) / [g.seal@welhat.gov.uk](mailto:g.seal@welhat.gov.uk)**